

European Members of the International Science Council (ISC)

Statutes and Rules of Procedure

1. Establishment and Membership

- ¹ The European Members of the International Science Council (ISC; hereafter: European ISC Members) is an informal group that comprises the Member Organisations of the ISC in Europe;
- ² Membership is open to all such ISC Member Organisations.

2. Objectives

The European ISC Members:

- ¹ Ensure the inclusion of the interests and priorities of the European science community in the strategic planning of the ISC;
- ² Foster their participation in the global activities and programmes of the ISC to mutual benefit;
- ³ Facilitate communication between the ISC Secretariat and relevant national bodies;
- ⁴ Coordinate their activities.

3. Annual Meeting

- ¹ The Annual Meeting is the highest decision-making body and can take the following decisions, in particular:
 - a. Approve activities;
 - b. Elect a Member Organisation that hosts the European ISC Members by providing the Chair and Secretariat;
 - c. Elect the Management Group members;
 - d. Amend the present Statutes and Rules of Procedure;
- ² Representatives of the ISC Secretariat can be invited to attend as observers;
- ³ Decisions may be arrived at entirely or in part by electronic means;
- ⁴ The Member Organisation that hosts an Annual Meeting is responsible for organisation and practical arrangements, including the invitation of guests and observers, with the Chair acting in consultation with the Management Group.

4. Chair and Secretariat

- ¹ The Member Organisation, which serves as host, coordinates the activities of the European ISC Members;
- ² The host organisation provides the Chair and the Secretariat;
- ³ Under the guidance of the Chair, the Secretariat provides support for Annual Meetings and for the Management Group;
- ⁴ The staff of the Secretariat is appointed by the host organisation;
- ⁵ The term of office for the host organisation is three years, with the possibility for one (1) extension.

5. Management Group

- ¹ The Management Group prepares the agenda of and implements decisions taken by Annual Meetings, and it initiates activities as appropriate to realise the objectives of the European ISC Members;
- ² The Management Group is composed of members with voting rights as follows:
 - a. 1 Chair from the Member Organisation that hosts the European ISC Members;
 - b. 1 representative from the Member Organisation that precedes as host organisation (hereafter: Past Chair);
 - c. 5 representatives from different Member Organisations (hereafter: regular Management Group Members);

- d. 1 Secretary from the Member Organisation that hosts the European ISC Members (ex officio);
 - e. optionally one (1) invited member from the ISC Governing Board.
- ³ Additional officers from the host organisation of the European ISC Members may attend Management Group meetings as observers;
 - ⁴ The term of office for the Past Chair is until the next change of the host organisation, that of regular Management Group Members three (3) years, with the possibility for one (1) extension, and the term of the invited member from the ISC Governing Board is decided by the Annual Meeting.
 - ⁵ A European ISC Member can be represented by a regular Management Group Member for up to two consecutive terms of office;
 - ⁶ Vacancies that should arise among regular Management Group membership during a term of office remain open to the end of the three-year cycle;
 - ⁷ Terms of office that are not completed count as full terms of office;
 - ⁸ The Management Group meets as often as necessary, but at least once a year in addition to Annual Meetings of the European ISC Members;
 - ⁹ Management Group meetings require a quorum of a minimum of 50 percent of the total number of voting members;
 - ¹⁰ Management Group decisions may be arrived at entirely or in part by electronic means;
 - ¹¹ The Management Group may set up ad hoc working groups as appropriate.

6. External relations

The European ISC Members cooperate with other relevant organisations, at a European level in particular.

7. Finances

- ¹ Unless explicitly arranged otherwise, European ISC Members bear the costs of their representatives for participating at Annual Meetings and at Management Group meetings;
- ² The host organisation bears all costs of the Secretariat;
- ³ The host organisation of an Annual Meeting bears all expenses for meeting facilities and catering;
- ⁴ Any decisions taken by Annual Meetings or by the Management Group shall have no financial bearings on the European ISC Members.

Adopted by the Annual Meeting of the European ISC Members on 22 November 2024

The previous version adopted by the Annual Meeting of the European ISC Members on 10 June 2021