

European Members of the International Science Council (ISC)

Statutes and Rules of Procedure

1. Establishment and Membership

- ¹ The European Members of the International Science Council (ISC; hereafter: European ISC Members) is an informal group that comprises the Member Organisations of the ISC in Europe;
- ² Membership is open to all such ISC Member Organisations.

2. Objectives

The European ISC Members:

- ¹ Ensure the inclusion of the interests and priorities of the European science community in the strategic planning of the ISC;
- ² Foster their participation in the global activities and programmes of the ISC with mutual benefit;
- ³ Facilitate communication between the ISC Secretariat and relevant national bodies;
- ⁴ Coordinate their activities.

3. Annual Meeting

- ¹ The Annual Meeting is the highest decision-making body and can take the following decisions, in particular:
 - a. Approve activities;
 - b. Elect a Member Organisation that hosts the European ISC Members by providing the Chair and Secretariat;
 - c. Elect the Management Group members;
 - d. Amend the present Statutes and Rules of Procedure;
- ² Representatives of the ISC Secretariat can be invited to attend as observers;
- ³ Decisions may be arrived at entirely or in part by electronic means;
- ⁴ The Member Organisation that hosts an Annual Meeting is responsible for organisation and practical arrangements, in close collaboration with the Secretariat of the European ISC Members.

4. Chair and Secretariat

- ¹ The Member Organisation, which serves as host, coordinates the activities of the European ISC Members;
- ² The host organisation provides the Chair and the Secretariat;
- ³ Under the guidance of the Chair, the Secretariat provides support for Annual Meetings and for the Management Group;
- ⁴ The staff of the Secretariat is appointed by the host organisation;
- ⁵ The term of office for the host organisation is three years, with the possibility for one (1) extension.

5. Management Group

- ¹ The Management Group prepares the agenda of and implements decisions taken by Annual Meetings, and it initiates activities as appropriate to realise the objectives of the European ISC Members;
- ² It is composed of members with voting rights as follows:
 - a. 1 Chair from the Member Organisation that hosts the European ISC Members;
 - b. 1 representative from the Member Organisation that precedes as host organisation;
 - c. 5 representatives from different Member Organisations;
 - d. 1 Secretary from the Member Organisation that hosts the European ISC Members (ex officio);
- ³ Additional officers from the host organisation of the European ISC Members may attend Management Group meetings as observers;

- ⁴ The term of office for Management Group members is three (3) years, with the possibility for one (1) extension.
- ⁵ The Management Group meets as often as necessary, but at least once a year in addition to Annual Meetings of the European ISC Members;
- ⁶ Management Group meetings require a quorum of a minimum of 50 percent of the total number of voting members;
- ⁷ Management Group decisions may be arrived at entirely or in part by electronic means;
- ⁸ The Management Group may set up ad hoc working groups as appropriate.

6. External relations

The European ISC Members cooperate with other relevant organisations, on European level in particular.

7. Finances

- ¹ Unless explicitly arranged otherwise, European ISC Members bear the costs of their representatives for participating at Annual Meetings and at Management Group meetings;
- ² The host organisation bears all costs of the Secretariat;
- ³ The host organisation of an Annual Meeting bears all expenses for meeting facilities and catering;
- ⁴ Any decisions taken by Annual Meetings or by the Management Group shall have no financial bearings on the European ISC Members.

Adopted by the Annual Meeting of the European ISC Members in Moscow on 13 September 2018